

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TUSCAN WATER DISTRICT

Wednesday, August 21, 2024; 9:00 a.m.

Chico State University Farm, 311 Nicholas C Schouten Lane, Room 104, Chico, CA 95928

Any materials related to an item on this Agenda are available for public inspection online at <https://www.tuscanwaterdistrict.org/>

AGENDA

1. Call to Order, Roll Call, and Pledge of Allegiance

2. Consider Meeting Minutes for the TWD Board Meeting on July 17, 2024 and take appropriate action.

3. Financial Issues:
 - a. Review invoices and take appropriate action:
 - i. Legal services
 - ii. Staff support

4. Proposition 218 – Issues for Consideration:
 - a. Discuss TWD financial goals and take appropriate action
 - b. Discuss assessed parcels proposed assessment calculation and take appropriate action
 - c. Receive update on next steps and take appropriate action

5. Updates:
 - a. LAFCO Conditions – MSR and Divisions
 - b. TWD Policy Development – continued to September meeting
 - c. TWD Ethics/Brown Act Training – continued to September meeting

6. Board members – Requests for future agenda topics & announcements

7. Public Comment: Members of the public may address the Board at this time on any matter not already listed on the agenda. The Board reserves the right to limit each comment to three minutes per speaker. The Board cannot take any action at this meeting on requests made under this section of the agenda.

NOTES

In compliance with the American with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services, to participate in this meeting, please email info@tuscanwaterdistrict.org by Noon on Tuesday prior to this meeting.

Written material related to an item on this agenda that is distributed less than 72 hours prior to this meeting to at least a majority of the members of the legislative body will be available for inspection during the meeting at North Valley Agricultural Services, 4936 Bell Road, Chico, CA 95973.

Written material distributed during a public meeting will be available for public inspection at the meeting, if prepared by the District or a member of its legislative body, or after the meeting if prepared by some other person.

MINUTES OF THE TUSCAN WATER DISTRICT

Meeting of Wednesday, July 17, 2024; 9:00 a.m.

Chico State University Farm, 311 Nicholas C Schouten Lane, Room 104, Chico, CA 95928

MEETING MINUTES

The meeting was called to order at 9:00 a.m.

Roll Call

- Board members present: Rich McGowan, Steve Koehnen, Andrew Mendonca, Craig Knight, Brian Mori, Todd Turley, Bill Chance
- Board members absent: James Paiva Jr., Rayme Antonowich
- Public Present: Emily Alma, Danny Kerns, Steve Lucas, Alex Dominguez, Tovey Giezentanner

Item 2 – Meeting Minutes for the TWD Board Meeting on July 17, 2024

- Board comment: Add Joe Hughes to public attendees
- Public comment: None
- Approved 7-0: Knight motion, Chance second.

Item 3 – McLaughlin Resolution

- Staff provided update on next steps – sign, create plaque/display, return at future board meeting to honor Ed. Invite family.
- Public comment: None
- Approved 7-0: Mori motion, Koehnen second

Item 4 – Financial Issues

- Staff provided update on bank account, EIN, cash on hand, status of invoice payment. Reviewed Financial Issues overview.
- Turley requested additional column on Financial Issues overview so Board knows how much is in each expense category.
- Board discussion: 4 people on account to sign. 2 signers on each check. Rich makes deposits. Reviewed 2 invoices – Legal, staff support.
- Public comment: None.
- Approved Invoices 7-0. Koehnen motion, Mendonca second.

Item 5 – Resolution to Butte County Board of Supervisors re: District Divisions (LAFCO Condition 9)

- Staff provided overview of Resolution, Map, and Districts.
- Board questions re:
 - If acreage is added or removed in the future, how does that change the district map and what's the process for revising the map? (Will need to check w/ attorney, if and when that happens.)
 - Can a landowner who owns property in two districts run two candidates? (Yes)
 - If two landowners reside in the same district, can one of the landowners run in a different district? (Yes, as a proxy for another landowner.)
 - Any of the districts earmarked for a certain type of groundwater user, like a domestic well user? (No. The Water Code doesn't have a provision for doing that.)
 - How is GCID different? (GCID is formed under the irrigation district code, so all landowners vote on each director.)
- Public comment:

ITEM 2

- Steve Lucas:
 - No questions. Coming up with equal size (acres) districts is as fair as possible. Integrity of map looks fine to me. BOS is obligated to create districts. TWD is obligated to run the election. TWD will decide which seats are staggered, etc.
- Emily Alma: Requested a copy of the district map
- Resolution approved 7-0. Turley motion. Mori second.

Item 6 – Proposition 218 Proposals and Contracts

- Staff provided an overview of the plan for implementing a Proposition 218 election and requested approval from the board for 2 contracts (Engineer, Elections Consultant). Staff also requested that the Board authorize formation of an Ad Hoc Committee for the purpose of engaging with P&P, attorney, and staff during the months of July, August and September to review and provide input on the Proposition 218 process and various issues.
- Board questions:
 - Does the County Elections Department conduct the Prop 218 election? (No. TWD will conduct the election, via the 3rd party election consultant, MKE.)
 - When will outreach/communication occur? (See Schedule in P&P Contract.)
- Public comment:
 - Danny Kerns: Works well to have an Ad Hoc to enable early input in the process and ensure we get off on the right foot. We're on track to bring back Draft Engineer's Report in September/October.
- P&P Contract Approved 7-0. Mendonca motion. Turley second
- MKE Contract Approved 7-0. Mori motion. Koehnen second
- Ad Hoc formed – Koehnen, Mori, McGowan, Turley – focused on P&P Contract Task 1 issues.

Item 7 – Staff provided an update on the following:

- LAFCO Conditions 6(b) (MSR Application)
- LAFCO Condition 13 (MOUs with Vina GSA, Butte County, and RCRD)
- TWD Policy Development
 - Conflict of interest
 - Voluntary landowner contributions
 - Charitable contributions
- Website
- Ethics, Form 700s, Brown Act Training
- Meeting with Rock Creek Reclamation District

Item 8 – Announcements and reports from Board members – None.

Item 9 – Requests of Board members for future Agenda topics – None.

Item 10 – Public Comment – None.

Meeting Adjourned 10:30 a.m.

ITEM 3
Financial Issues

TWD BILLING SUMMARY - as of 8/21/2024	Budget	Approved 6/19	Approved 7/17	Current Billing	Billed to Date	Remaining
EXPENSE		Apr - May	May - Jun	Jun-Jul	Total	
District Counsel	\$ 50,000.00	\$ 1,350.00	\$ 10,098.50	\$ 480.00	\$ 11,928.50	\$ 38,071.50
District Staff	\$ 35,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 10,500.00	\$ 24,500.00
Prop 218						
P&P Engineer	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 47,000.00
MKE Elections		\$ -	\$ 3,000.00	\$ -		
Contingency						
Website	\$ 15,000.00	\$ 1,700.00	\$ -	\$ -	\$ 4,700.00	\$ 10,300.00
LAFCO Deposit for Condition 6(b) MSR		\$ 3,000.00	\$ -	\$ -		
TOTALS	\$ 150,000.00	\$ 9,550.00	\$ 16,598.50	\$ 3,980.00	\$ 30,128.50	\$ 119,871.50

ITEM 3 - Finances



1000 STOCKDALE HWY, SUITE 200
BAKERSFIELD, CA 93311
(661) 395-1000
FAX (661) 326-0418
E-MAIL accounting@kleinlaw.com

July 31, 2024

TUSCAN WATER DISTRICT
*****E-MAIL INVOICES*****

Invoice No. 1230249
Client No. 24618
Matter No. 001
Billing Attorney: JDH

INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: July 19, 2024.

**RE: TUSCAN WATER DISTRICT
GENERAL BUSINESS**

Professional Services	\$ 480.00
Costs Advanced	<u> \$.00</u>
TOTAL THIS INVOICE	\$ 480.00

ITEM 3 - Finances



10000 STOCKDALE HWY, SUITE 200
BAKERSFIELD, CA 93311
(661) 395-1000
FAX (661) 326-0418
E-MAIL accounting@kleinlaw.com

July 31, 2024

TUSCAN WATER DISTRICT
*****E-MAIL INVOICES*****

Invoice No. 1230249
Client No. 24618
Matter No. 001
Billing Attorney: JDH

REMITTANCE

**RE: TUSCAN WATER DISTRICT
GENERAL BUSINESS**

BALANCE DUE THIS INVOICE \$ 480.00

All checks should be made payable to:
(Please return this advice with payment.)

Klein DeNatale Goldner
10000 Stockdale Hwy, Suite 200
Bakersfield, CA 93311

For payment by wire in USD:
(Please reference:
Client-Matter No. 24618-001,
Invoice No. 1230249)

J.P. Morgan Chase
Account No. 825707620
ABA No. 322271627

To pay by credit card, click here --->: [Pay Now](#) or call Accounting at (661) 395-1000.

DUE UPON RECEIPT

FEDERAL I.D. No. 95-2298220

Thank you! Your business is greatly appreciated.

ITEM 3 - Finances
INVOICE

Giezentanner & Associates
698 East 5th Street
Chico, California 95928
United States

BILL TO
Tuscan Water District
30 Independence Circle
Chico, California 95973
United States

Invoice Number: 20201276

Invoice Date: August 8, 2024

Payment Due: September 7, 2024

Amount Due (USD): \$3,500.00

Items	Quantity	Price	Amount
Service Period ending July 17 - For District staff support services as follows: - LAFCO Conditions of Approval compliance - Logistical and financial issues - Board meeting prep and follow up - Meetings and communication with board members & Ad Hoc committees	1	\$3,500.00	\$3,500.00

Subtotal: \$3,500.00


Total: \$3,500.00

Amount Due (USD): \$3,500.00



Item 4

Proposition 218 Issues for Consideration



4.1 Discuss TWD financial goals and take appropriate action

LAFCo Condition 12:

“The formation of the TWD shall be contingent upon a successful vote on the formation...

The continuing operation of the District shall require that the **TWD enact a special assessment** or other revenue measure **generating sufficient annual revenue for the ongoing operation** of the District in an amount **not less than \$445,600/year** on all land within the District receiving a special benefit or property-related service...”



Prop 218: TWD Budget Comparison

For Discussion Purposes

	OPTION 1 ~\$5/AC	OPTION 2 ~\$6/AC	OPTION 3 ~\$7/AC	OPTION 4 ~\$10/AC
Baseline Cost: Personnel, Office, External Support, Contingency, Reserve	✓	✓	✓	✓
Baseline Cost Plus: Enhanced Legal & Grants in Years 1 and 2	✗	✓	✓	✓
Baseline Cost Plus: Enhanced Legal, Grant, Other, & Contingency in Years 1 through 5	✗	✗	✓	✓
Baseline Cost Plus: Enhanced Legal, Grant, Other, Contingency, & Reserve in Years 1 through 5	✗	✗	✗	✓

ITEM 4 - Prop 218

**TWD DRAFT BUDGET
OPTION 1: ~\$5.00 / Acre
For discussion purposes**

5-YEAR PROJECTED BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTALS
REVENUE						
Acreage * Cost Per Acre * COL Adjustment	\$485,000	\$501,975	\$519,544	\$537,728	\$556,549	\$2,600,796
	97,000	\$5.00 per ac	3.50% COL			
EXPENSE						
Personnel						
General Mgr	\$150,000	\$155,250	\$160,684	\$166,308	\$172,128	\$804,370
Office Mgr	\$60,000	\$62,100	\$64,274	\$66,523	\$68,851	\$321,748
Additional Staff #1	\$0	\$0	\$45,000	\$46,575	\$48,205	\$139,780
Subtotal	\$210,000	\$217,350	\$269,957	\$279,406	\$289,185	\$1,265,898
Benefits, etc (30%)	\$63,000	\$65,205	\$80,987	\$83,822	\$86,755	\$379,769
Subtotal	\$273,000	\$282,555	\$350,944	\$363,227	\$375,940	\$1,645,667
Office						
Rent	\$30,000	\$31,050	\$32,137	\$33,262	\$34,426	\$160,874
PG&E	\$6,000	\$6,210	\$6,427	\$6,652	\$6,885	\$32,175
Phone /Internet	\$900	\$932	\$964	\$998	\$1,033	\$4,826
Insurance	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Supplies	\$12,000	\$12,420	\$12,855	\$13,305	\$13,770	\$64,350
Trash & Cleaning	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Subscriptions	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Memberships	\$1,500	\$3,500	\$5,000	\$5,175	\$5,356	\$20,531
Other	\$3,000	\$3,500	\$5,000	\$5,175	\$5,356	\$22,031
Subtotal	\$60,600	\$65,064	\$70,096	\$72,549	\$75,088	\$343,397
External Support						
Legal Support	\$50,000	\$51,750	\$53,561	\$55,436	\$57,376	\$268,123
Grants	\$12,500	\$12,938	\$13,390	\$13,859	\$14,344	\$67,031
Other Misc	\$12,500	\$12,938	\$13,390	\$13,859	\$14,344	\$67,031
Subtotal	\$75,000	\$77,625	\$80,342	\$83,154	\$86,064	\$402,185
Contingency	\$37,000	\$38,295	\$39,635	\$41,023	\$42,458	\$198,411
Total Expense	\$445,600	\$463,539	\$541,017	\$559,953	\$579,551	\$2,589,660
End of Year Balance	\$39,400	\$38,437	-\$21,473	-\$22,225	-\$23,003	\$11,136
Cumulative EOY Balance / Reserve	\$39,400	\$77,837	\$56,363	\$34,138	\$11,136	

ITEM 4 - Prop 218

**TWD DRAFT BUDGET
OPTION 2: ~\$6.00 / Acre
For discussion purposes**

5-YEAR PROJECTED BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTALS
REVENUE						
Acreage * Cost Per Acre * COL Adjustment	\$582,000	\$602,370	\$623,453	\$645,274	\$667,858	\$3,120,955
	97,000	\$6.00 per ac	3.50% COL			
EXPENSE						
Personnel						
General Mgr	\$150,000	\$155,250	\$160,684	\$166,308	\$172,128	\$804,370
Office Mgr	\$60,000	\$62,100	\$64,274	\$66,523	\$68,851	\$321,748
Additional Staff #1	\$0	\$0	\$45,000	\$46,575	\$48,205	\$139,780
Subtotal	\$210,000	\$217,350	\$269,957	\$279,406	\$289,185	\$1,265,898
Benefits, etc (30%)	\$63,000	\$65,205	\$80,987	\$83,822	\$86,755	\$379,769
Subtotal	\$273,000	\$282,555	\$350,944	\$363,227	\$375,940	\$1,645,667
Office						
Rent	\$30,000	\$31,050	\$32,137	\$33,262	\$34,426	\$160,874
PG&E	\$6,000	\$6,210	\$6,427	\$6,652	\$6,885	\$32,175
Phone / Internet	\$900	\$932	\$964	\$998	\$1,033	\$4,826
Insurance	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Supplies	\$12,000	\$12,420	\$12,855	\$13,305	\$13,770	\$64,350
Trash & Cleaning	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Subscriptions	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Memberships	\$1,500	\$3,500	\$5,000	\$5,175	\$5,356	\$20,531
Other	\$3,000	\$3,500	\$5,000	\$5,175	\$5,356	\$22,031
Subtotal	\$60,600	\$65,064	\$70,096	\$72,549	\$75,088	\$343,397
External Support						
Legal Support	\$150,000	\$150,000	\$60,000	\$62,100	\$64,274	\$486,374
Grants	\$35,000	\$50,000	\$25,000	\$25,875	\$26,781	\$162,656
Other Misc	\$12,500	\$12,938	\$13,390	\$13,859	\$14,344	\$67,031
Subtotal	\$197,500	\$212,938	\$98,390	\$101,834	\$105,398	\$716,060
Contingency	\$40,000	\$41,400	\$42,849	\$44,349	\$45,901	\$214,499
Total Expense	\$571,100	\$601,956	\$562,279	\$581,959	\$602,328	\$2,919,623
End of Year Balance	\$10,900	\$414	\$61,173	\$63,315	\$65,531	\$201,333
Cumulative EOY Balance / Reserve	\$10,900	\$11,314	\$72,487	\$135,802	\$201,333	

ITEM 4 - Prop 218

**TWD DRAFT BUDGET
OPTION 3: ~\$7.00 / Acre
For Discussion Purposes**

5-YEAR PROJECTED BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTALS
REVENUE						
Acreage * Cost Per Acre * COL Adjustment	\$679,000	\$702,765	\$727,362	\$752,819	\$779,168	\$3,641,114
	97,000	\$7.00 per ac	3.50% COL			
EXPENSE						
Personnel						
General Mgr	\$150,000	\$155,250	\$160,684	\$166,308	\$172,128	\$804,370
Office Mgr	\$60,000	\$62,100	\$64,274	\$66,523	\$68,851	\$321,748
Additional Staff #1	\$0	\$0	\$45,000	\$46,575	\$48,205	\$139,780
Subtotal	\$210,000	\$217,350	\$269,957	\$279,406	\$289,185	\$1,265,898
Benefits, etc (30%)	\$63,000	\$65,205	\$80,987	\$83,822	\$86,755	\$379,769
Subtotal	\$273,000	\$282,555	\$350,944	\$363,227	\$375,940	\$1,645,667
Office						
Rent	\$30,000	\$31,050	\$32,137	\$33,262	\$34,426	\$160,874
PG&E	\$6,000	\$6,210	\$6,427	\$6,652	\$6,885	\$32,175
Phone / Internet	\$900	\$932	\$964	\$998	\$1,033	\$4,826
Insurance	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Supplies	\$12,000	\$12,420	\$12,855	\$13,305	\$13,770	\$64,350
Trash & Cleaning	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Subscriptions	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Memberships	\$1,500	\$3,500	\$5,000	\$5,175	\$5,356	\$20,531
Other	\$3,000	\$3,500	\$5,000	\$5,175	\$5,356	\$22,031
Subtotal	\$60,600	\$65,064	\$70,096	\$72,549	\$75,088	\$343,397
External Support						
Legal Support	\$150,000	\$150,000	\$100,000	\$103,500	\$107,123	\$610,623
Grants	\$50,000	\$51,750	\$53,561	\$55,436	\$57,376	\$268,123
Other Misc	\$50,000	\$51,750	\$53,561	\$55,436	\$57,376	\$268,123
Subtotal	\$250,000	\$253,500	\$207,123	\$214,372	\$221,875	\$1,146,869
Contingency	\$50,000	\$51,750	\$53,561	\$55,436	\$57,376	\$268,123
Total Expense	\$633,600	\$652,869	\$681,724	\$705,584	\$730,280	\$3,404,056
End of Year Balance	\$45,400	\$49,897	\$45,638	\$47,235	\$48,888	\$237,058
Cumulative EOY Balance / Reserve	\$45,400	\$95,297	\$140,934	\$188,170	\$237,058	

ITEM 4 - Prop 218

TWD DRAFT BUDGET
OPTION 4: ~\$10.00 / Acre
For discussion purposes

5-YEAR PROJECTED BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTALS
REVENUE						
Acreage * Cost Per Acre * COL Adjustment	\$970,000	\$1,003,950	\$1,039,088	\$1,075,456	\$1,113,097	\$5,201,592
	97,000	\$10.00 per ac	3.50% COL			
EXPENSE						
Personnel						
General Mgr	\$150,000	\$155,250	\$160,684	\$166,308	\$172,128	\$804,370
Office Mgr	\$60,000	\$62,100	\$64,274	\$66,523	\$68,851	\$321,748
Additional Staff #1	\$0	\$0	\$45,000	\$46,575	\$48,205	\$139,780
Subtotal	\$210,000	\$217,350	\$269,957	\$279,406	\$289,185	\$1,265,898
Benefits, etc (30%)	\$63,000	\$65,205	\$80,987	\$83,822	\$86,755	\$379,769
Subtotal	\$273,000	\$282,555	\$350,944	\$363,227	\$375,940	\$1,645,667
Office						
Rent	\$30,000	\$31,050	\$32,137	\$33,262	\$34,426	\$160,874
PG&E	\$6,000	\$6,210	\$6,427	\$6,652	\$6,885	\$32,175
Phone /Internet	\$900	\$932	\$964	\$998	\$1,033	\$4,826
Insurance	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Supplies	\$12,000	\$12,420	\$12,855	\$13,305	\$13,770	\$64,350
Trash & Cleaning	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Subscriptions	\$2,400	\$2,484	\$2,571	\$2,661	\$2,754	\$12,870
Memberships	\$1,500	\$3,500	\$5,000	\$5,175	\$5,356	\$20,531
Other	\$3,000	\$3,500	\$5,000	\$5,175	\$5,356	\$22,031
Subtotal	\$60,600	\$65,064	\$70,096	\$72,549	\$75,088	\$343,397
External Support						
Legal Support	\$150,000	\$155,250	\$160,684	\$166,308	\$172,128	\$804,370
Grants	\$50,000	\$51,750	\$53,561	\$55,436	\$57,376	\$268,123
Other Misc	\$50,000	\$51,750	\$53,561	\$55,436	\$57,376	\$268,123
Subtotal	\$250,000	\$258,750	\$267,806	\$277,179	\$286,881	\$1,340,616
Contingency	\$50,000	\$51,750	\$53,561	\$55,436	\$57,376	\$268,123
Total Expense	\$633,600	\$658,119	\$742,408	\$768,392	\$795,286	\$3,597,804
End of Year Balance	\$336,400	\$345,832	\$296,681	\$307,064	\$317,812	\$1,603,788
Cumulative EOY Balance / Reserve	\$336,400	\$682,232	\$978,912	\$1,285,977	\$1,603,788	



Prop 218: Parcel Analysis

For Discussion Purposes

			\$ 5.00	
Size	Parcels	Acres	Assessment	Annual Revenue
0 to 2	899	701	\$ 5.00	\$ 3,505.75
2 to 5	407	1,583	\$ 5.00	\$ 7,913.10
5 to 10	498	3,695	\$ 5.00	\$ 18,473.05
10 to 20	399	5,912	\$ 5.00	\$ 29,558.20
20 to 40	359	10,427	\$ 5.00	\$ 52,136.70
40 plus	581	77,835	\$ 5.00	\$ 389,173.20
	3,143	100,152		\$ 500,760.00

			\$ 5.050	
Size	Parcels	Acres	Assessment	Annual Revenue
0 to 2	-	-	\$ -	\$ -
2 to 5	407	1,583	\$ 5.05	\$ 7,992.23
5 to 10	498	3,695	\$ 5.05	\$ 18,657.78
10 to 20	399	5,912	\$ 5.05	\$ 29,853.78
20 to 40	359	10,427	\$ 5.05	\$ 52,658.07
40 plus	581	77,835	\$ 5.05	\$ 393,064.93
	2,244	99,451		\$ 502,226.79

- Exempting certain smaller parcels from the Prop 218 special benefit assessment would reduce administrative burden and cost associated with assessing and collecting fees from a large number of small property owners.
- For example: 0-to-2 acre properties (~900 parcels) = 700 acres x \$5 per acre = ~\$3,500 per year revenue, which doesn't offset the cost to assess and collect annual fees.

Should TWD consider exempting small-acre parcels (0-to-2 for instance) from the Prop 218 special benefit assessment?

- If yes, we'll continue researching the issue and provide a final recommendation to the Board at its next meeting as part of the Draft Engineer's Report.



**Prop 218:
Schedule &
Next Steps**

SCHEDULE

We understand that the District desires to prepare the assessment Engineer’s Report and undertake the Proposition 218 election process by early January 2025. Below is a project schedule showing anticipated durations of each primary task to complete the project by the desired date.

Items	2024								2025	
	June	July	August	September	October	November	December	January	February	
Start - Assessment Engineer's Reprot & Prop 218 Process		■								
Project Kickoff; Data Gathering		■								
Review / Discussion on Methodology		■								
Development of Engineer's Report		■	■	■	■					
Communication Plan Outreach				■	■	■				
Roll Review and Update			■							
Develop Ballots				■	■					
Acceptance by Board					◆					
Mail Ballots: 45 day Public Notice Period							■	■		
Education Period							■	■		
Public Hearing								◆		
Tabulation of Ballots and Results								◆		

■ Provost & Pritchard

■ Election Consultant

■ Tuscan WD